



Electronic Access Conference

Orlando, Florida
Las Vegas, Nevada
2004

Session 20

COD : Moving Beyond – Flat Files to XML Common Records

Wood Mason

Barbara Davis

Demetrius Windom

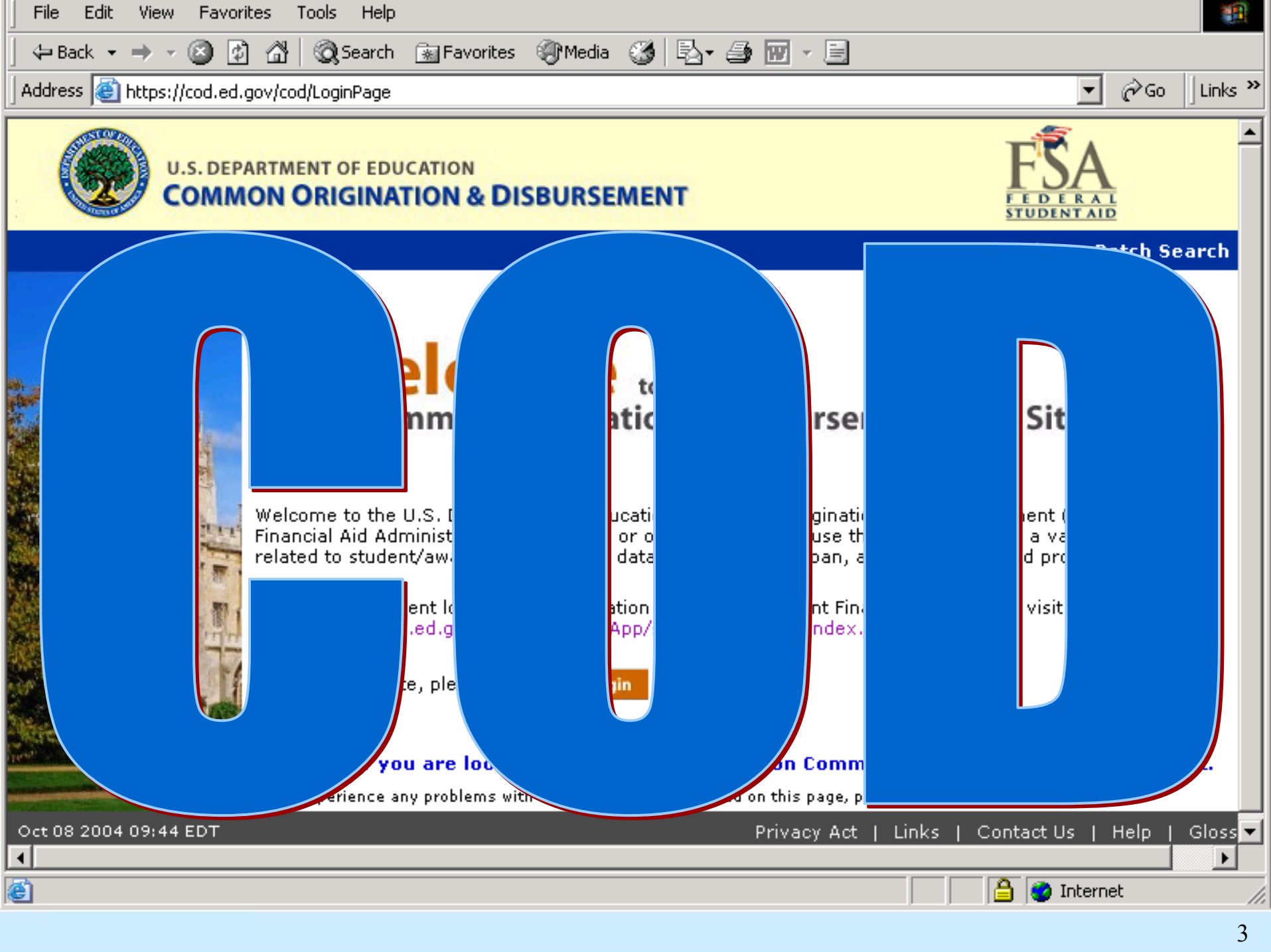
It all began in...

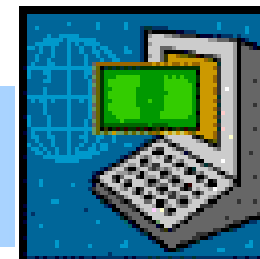
2002

Common

Origination and

Disbursement

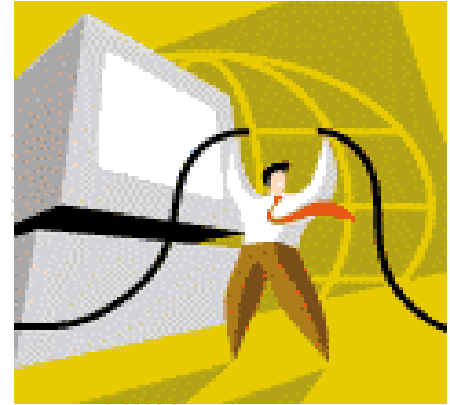




COD went live

APRIL 29, 2002

An Opportunity



- ☐ **for integration of common processes**
- ☐ **for using new technology**
- ☐ **for better funds management**
- ☐ **for better customer service**



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How do YOU transmit data to COD?



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If your school submits data using
the COD Common Record
Layout in XML format

**You are considered a FULL
PARTICIPANT**



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If your school submits data using
Pell Grant/Direct Loan Record
Layouts in fixed-length, flat file
format

**You are considered a
PHASE-IN PARTICIPANT**



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**All schools will be required to
process as FULL Participants
using the XML Common
Record in AY 2005/2006**

Phase-in school

Response

Full-participant

Flat-File

Routing ID

Batch

Document

CFL

Schema

Unsubstantiated cash

Document ID

Tags

Receipt

Substantiated cash

CR Compatibility

Flat Files

0405298927382031979SallyASmith0203INDL222222FP417HalperRoadFortWayneIN
46807AllenUSA2197446947USA2197446947sally.smith@veryspeedy.net

How We Process Flat Files

- Unique & separate “batches” of unique & separate “like-type” records
- Acknowledgement

New Concept...No More Records As We Know Them

- No more Origination records
 - ✓ Now, Origination data
- No more Disbursement records
 - ✓ Now, Disbursement data
- Only the Common Record transporting Origination and or Disbursement data...

What's This Common Record Thing Anyway?

- The vehicle that transports Pell Grant and Direct Loan award data to the COD system
- A document that uses common data elements, edits, definitions and structure
- Student centric

What's This Common Record Thing Anyway?

- One document can report multiple awards for multiple students/borrowers for multiple award years
- Data blocks are reuseable
- Coded in Extensible Markup Language (xML)

XML Terms – Tags and Elements

{ <LastName> </LastName> }

Start tag End tag Simple element

The Common Record – A Logical Grouping Of Complex Elements

LastName="Smith">

<Identifiers>

<DriversLicense>

<DriversLicenseState>IN</DriversLicenseState>

◀ Simple element

<DriversLicenseNumber>DL2222222</DriversLicenseNumber>

</DriversLicense>

<Name>

<FirstName>Sally</FirstName>

<MiddleInitial>A</MiddleInitial>

</Name>

<Contacts>

<AddressLine>417 Hapler Road</AddressLine>

<AddressCity>Fort Wayne</AddressCity>

<AddressStateProvinceCode>IN</AddressStateProvinceCode>

<AddressPostalCode>46807</AddressPostalCode>

</Contacts>

Complex
element

Complex
element

Complex
element

Blocks Of Data

<CommonRecord>

<DocumentID>2004-08-29T09:09:09.0011111111</DocumentID>

<CreatedDateTime>2004-08-29T17:20:01.00</CreatedDateTime>

} Doc info

<Source>

<School EntityID="11111111"/>

</Source>

<Destination>

<COD EntityID="00000001"/>

</Destination>

<ReportingSchool EntityID="11111111">

<ReportedFinancialSummary>

</ReportedFinancialSummary>

<AttendedSchool EntityID="22222222">

<Student SSN="123456789" BirthDate="1985-01-01" LastName="SMITH">

} Entity info

Blocks Of Data

<Student>

<Student SSN="123456789" BirthDate="1985-01-01" LastName="SMITH">

<Pell>

</Pell>

<DLSubsidized>

</DLSubsidized>

Award info

</Student>

<Student SSN="987654321" BirthDate="1982-02-20" LastName="JONES">

<DLSubsidized>

</DLSubsidized>

<DLUnsubsidized>

</DLUnsubsidized>

Award info

</Student>

Person
info



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Blocks Of Data

Disbursement block

```
</Disbursement>  
  <Disbursement Number="02">  
    <DisbursementAmount>2025</DisbursementAmount>  
    <DisbursementDate>2005-01-15</DisbursementDate>  
    <DisbursementReleaseIndicator>>false</DisbursementReleaseIndicator>  
    <DisbursementSequenceNumber>1</DisbursementSequenceNumber>  
    <PaymentPeriodStartDate xsi:nil="true"/>  
  </Disbursement>
```



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What Happens Next?

- Validate
 - ✓ against the appropriate schema
- Process
 - ✓ compare to CPS
- Edit
 - ✓ out with the bad...in with the good

Receipts

- Tells you your CR has validated successfully against the appropriate xML schema and will be processed and edited
- System generated e-mail to notify you of CR that does not (invalid format)
- Carries no student award data edit results

Receipts

```
<CommonRecord>  
  <DocumentID>2004-03-18T09:09:09.0012345678</DocumentID>  
  <CreatedDateTime>2004-03-18T09:20:01.00</CreatedDateTime>  
  <Source>  
    <COD EntityID="00000001"/>  
  </Source>  
  <Destination>  
    <School EntityID="12345678"/>  
  </Destination>  
  <Receipt>2004-03-18T09:21:00.00</Receipt>  
</CommonRecord>
```


Response

➤ COD generates a complex response element for each major block submitted

- ✓ document
- ✓ entity
- ✓ person
- ✓ award
- ✓ disbursement

Response

➤ Results of editing

- ✓ correction
- ✓ reject
- ✓ warning

Response

➤ Full

- ✓ COD returns all original tags submitted AND rejected data elements and reason

➤ Standard

- ✓ COD returns only the rejected data and reason

Response

```
</Disbursement>
  <Disbursement Number="02">
    <DisbursementAmount>2025</DisbursementAmount>
    <DisbursementDate>2005-01-15</DisbursementDate>
    <DisbursementReleaseIndicator>>false</DisbursementReleaseIndicator>
    <DisbursementSequenceNumber>1</DisbursementSequenceNumber>
    <PaymentPeriodStartDate xsi:nil="true"/>
    <Response>
      <ResponseCode>A</ResponseCode>
    </Response>
  </Disbursement>
```

} ← Response Block

Options...

➤ Data to Send

- ✓ some or all

➤ Responses

- ✓ full (EdExpress users must receive full response)
- ✓ standard
- ✓ web-generated

Options...

➤ Message Classes

- ✓ award year specific
- ✓ program specific
- ✓ both AY and program specific
- ✓ common data

Options...

➤ On-line activity

✓ CR schools can create

- ❖ student account

- ❖ award

- ❖ disbursement

Options...

➤ Business Practices

- ✓ Pell data only
- ✓ D/L data only
- ✓ program data from both

Options...

- Web processing
 - ✓ exception processing
 - ✓ action queue
 - ✓ corrective action

COD Website- Prior to Logging In

COD Online - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Web assistant



U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT



[School Search](#) [Batch Search](#)

Welcome to the Common Origination & Disbursement Web Site

Welcome to the U.S. Department of Education's Common Origination and Disbursement (COD) web site. Financial Aid Administrators, Servicers, or other officials can use this site to perform a variety of functions related to student/award/disbursement data for Pell, Direct Loan, and Campus-Based programs.

If you are a student looking for information on Federal Student Financial Aid, please visit:
<http://studentaid.ed.gov/PORTALSWebApp/students/english/index.jsp>.

To access this site, please login: [Login](#)

[Click here if you are looking for more information on Common Origination and Disbursement.](#)

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<https://cod.ed.gov>

School Search-

- Contact Information
- Program Participation
- Program dollar totals

Batch Search-

- Batch summary information
- Total dollar volume
 - Accepted
 - Rejected
 - By program

Looking for more Information?

COD Online - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Web assistant



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Batch Search

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Library of Documents

- Processing updates
- COD and CPS/SAIG quick reference
- FAQ's
- School online change authorization



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[Person](#)[School](#)[Batch](#)[Award](#)[Services](#)[User](#)

Welcome barbara davis

Welcome

to the **Common Origination & Disbursement Web Site**

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How about some Help?

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Help Main

Click on one of the links below for aid or information regarding the system.

Site Usage Help	Information about browsers that are supported by this web site navigation
Frequently Asked Questions (FAQs)	Questions and answers about the student award origination processes
Glossary	Frequently used terms related to the origination and disbursement
Department of Education Links	Other sites related to the Department of Education
Edit/Comment Codes '99-'00	Edit / Comment Codes Award Year '99-'00
Edit/Comment Codes '00-'01	Edit / Comment Codes Award Year '00-'01
Edit/Comment Codes '01-'02	Edit / Comment Codes Award Year '01-'02
Edit/Comment Codes '02-'03	Edit / Comment Codes Award Year '02-'03
Edit/Comment Codes '03-'04	Edit / Comment Codes Award Year '03-'04
Edit/Comment Codes '04-'05	Edit / Comment Codes Award Year '04-'05
Privacy Notice	The privacy policy of this web site

Done



Welcome barbara davis

Welcome

to the **Common Origination & Disbursement Web Site**

Financial Aid Administrators, other school officials, and servicers can use this web site to verify batch status, submit data requests, check account balances, and enter or change institution data records via the internet.

COD News:

[Updating And/Or Creating Records On The COD Web Site](#) - 11/05/2004
[COD Holiday Schedule For November 11, 2004](#) - 11/05/2004
[2003-2004 Pell Grant Processing Deadline](#) - 11/05/2004
[Reminder: Register For The 2004 Las Vegas EAC Conference](#) - 11/02/2004
[All Schools Must Be COD Full Participants In 05-06 Award Year](#) - 11/02/2004
[2005-2006 COD Technical Reference Now Available](#) - 11/02/2004
[Second Administrative Cost Allowance Payments For 03-04 Award Year](#) - 10/25/2004
[Steps for Participation in the Direct Loan Program](#) - 02/12/2004

Let's Log In

School messages

- Can be school specific
- Can be posted by your System Administrator for your school users

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Person

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Services

User

▼ Person Search

► Pnote Search

► Credit Check Search

► Applicant Search

Person Search

? HELP

Use this screen to search for individuals. The information consists of student and borrower demographics along with details about the awards they hold. Please enter a Social Security Number or Name.

SSN

OR

Entity ID

COD - 42554796 - UNIVERSITY OF ARKANSAS AT PINE BLUFF ▼

Name

Last

First

MI

SEARCH

CREATE NEW

- Please enter full SSN for SSN search. (No dashes)
- You may enter up to nine characters of the last name and up to five characters of the first name.
- If you enter a **partial** name the search may take longer to display the results.
- If you enter a valid SSN, the Person Detail page will appear allowing you to view information an individual and their associated awards.
- If you enter a valid name, the Person Detail page will appear allowing you to view information about the person and their associated awards.

Person Menu



Person

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► **Person Search**

▼ **Person Info**

Detail
All Awards
Direct Loan
Pell
Promissory Notes
Credit Check
Events
Correspondence
DL Additional Eligibility

► **Pnote Search**

► **Credit Check Search**

► **Applicant Search**

Return to: [Person List](#)

View Person Information

[? HELP](#)

JAMES R BUCHANAN

[9999919237](#)

04/15/1985

Permanent Information

Address	169-22 LIVINGSTON ST. APT. 2A	
	RESTON, VA 20191 USA	
Email	Citizenship	US Citizen
Telephone	Previous SSN	

Local Information

No Local Address

[UPDATE PERSON](#)

[CREATE NEW AWARD](#)

View Person Detail Information

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► Person Search

▼ Person Info

[Detail](#)
[All Awards](#)
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[Credit Check](#)
[Events](#)
[Correspondence](#)
[Memo](#)
[DL Additional Eligibility](#)

► Pnote Search

► Credit Check Search

► Archived Prog Year

► Applicant Search

Person All Awards Information

? HELP

James R Buchanan

999919237

04/15/1985

Award Year:

'04-'05
'03-'04
'04-'05

Program	Total Award	Total Disbursement
Pell	\$4,050.00	\$2,025.00
Direct Loan	\$10,500.00	\$5,250.00
SUBSIDIZED	\$5,500.00	\$2,750.00
UNSUBSIDIZED	\$5,000.00	\$2,500.00
PLUS	\$0.00	\$0.00
Campus Based	\$0.00	\$0.00
FEDERAL WORK STUDY	\$0.00	\$0.00
PERKINS	\$0.00	\$0.00
FSEOG	\$0.00	\$0.00
Totals	\$14,550.00	\$7,275.00

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All Award Information



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**Person****School****Batch****Award****Services****User**► **Person Search**► **Person Info**► **Pnote Search**► **Credit Check Search**▼ **Applicant Search**

Applicant Search

HELP

Please enter an SSN to view Applicant Data.

SSN**Award Year****SEARCH**

Applicant Search

COD Online - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Links »



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Person School Batch Award Services User

► Person Search
► Pnote Search
► Credit Check Search
▼ Applicant Search

Applicant List [? HELP](#)

999922633

Award Year

CPS Data

Award Year	CPS Transaction Number	Date of Birth	Name	Pell Eligibility
'03-'04	01	04/15/1985	POLK, JAMES N	Y
'02-'03	01	04/15/1985	POLK, JAMES N	Y


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Compare Cod and CPS Data


COD Online - Microsoft Internet Explorer

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Links »



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PersonSchoolBatchAwardServicesUser

School Search

School Search

HELP

Enter one or more of the following fields:

Entity ID Type

COD

COD

Direct Loan

Pell

OPE

GAPS

DUNS

Previous GAPS Pell

Previous GAPS Direct Loan

Entity ID

School Name

City

State

Enter the default selections here for Program and Award Year:

Default Program

PELL

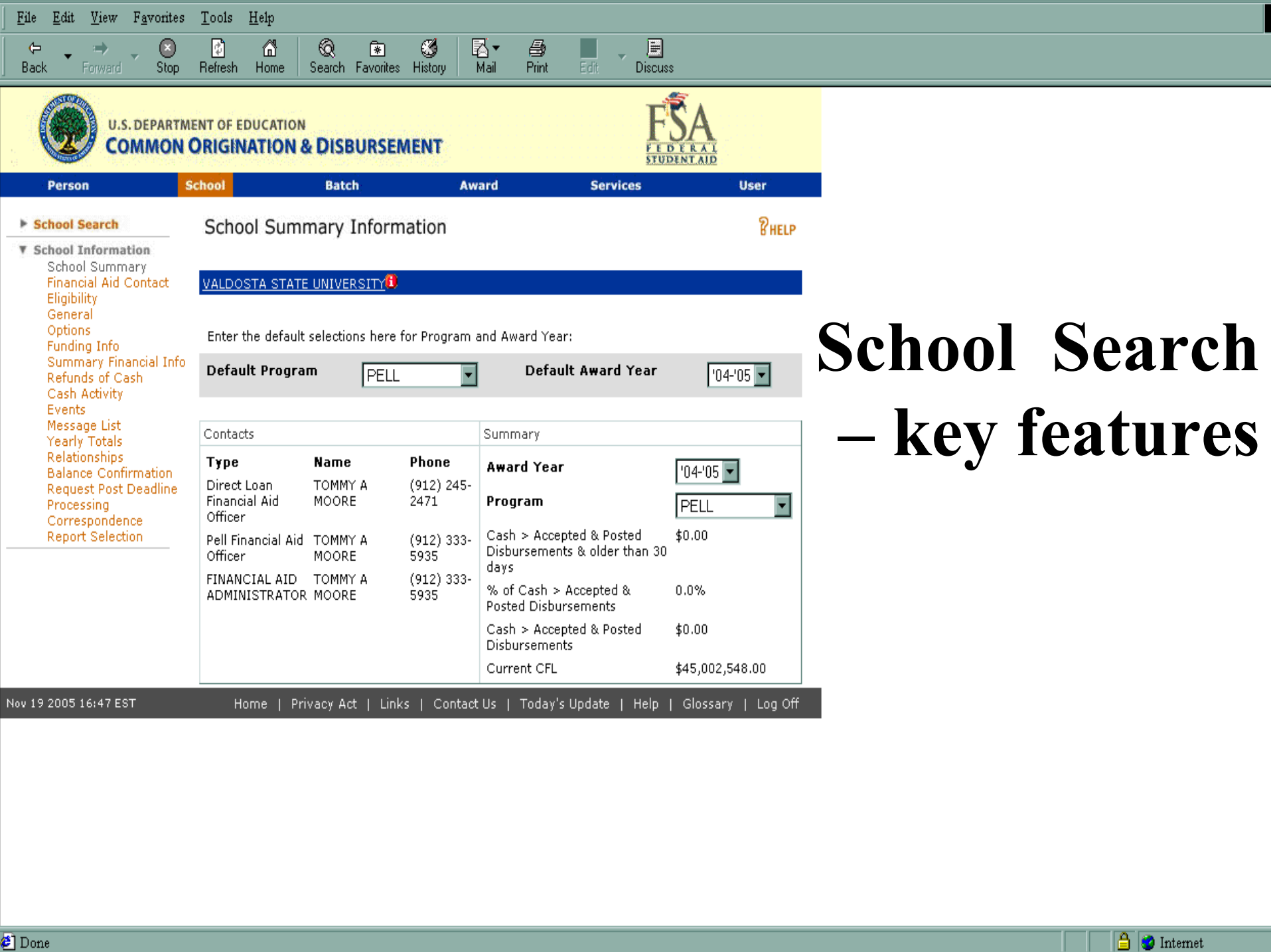
Default Award Year

'04-'05

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School Search



School Search

– key features

[Person](#)[School](#)[Batch](#)[Award](#)[Services](#)[User](#)

- ▼ Batch Search
- Action Queue
- Pell Data Requests
- Direct Loan Rebuild

Batch Search

[? HELP](#)

Use this screen to search for existing Batches to modify.

To search for Batches for a particular School, please enter the Entity ID and the date range:

Entity ID**Batch Type****Award Year****Start Date****End Date****Status**

To search for a specific Batch, please enter the Document ID:

Document ID

To search for all records for a particular Person, enter their SSN. To filter the list by status, enter the status:

SSN**Status****SEARCH**

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- ▶ [Batch Search](#)
- ▶ [Action Queue](#)
- ▶ [Pell Data Requests](#)
- ▶ [Direct Loan Rebuild](#)

Search Results

[? HELP](#)

Enter filter criteria here to narrow down your search.

Status: Batch Type:

Document ID	Record Type	Doc Type	Date Received	Date Response Sent	Entity	Award Year	Name	SSN	Award Type	Award No	Disb No
2003-06-11T10:35:01.0000000001		PN	06/11/2003	06/11/2003	84170446	'03-'04	.	999918562 - Accepted	DLU	000 - Accepted	
2003-09-20T10:18:40.1585588837		RS	07/18/2003	07/18/2003	85588837	'03-'04	THOMAS F. JEFFERSON	999918562 - Accepted	PEL	000 - Accepted	01 - Accepted
2003-09-20T10:18:50.1585588837		RS	07/18/2003	07/18/2003	85588837	'03-'04	THOMAS F. JEFFERSON	999918562 - Accepted	PEL	000 - Accepted	01 - Accepted
2003-09-20T10:18:55.1685588837		RS	07/18/2003	07/18/2003	85588837	'03-'04	THOMAS F. JEFFERSON	999918562 - Accepted	PEL	000 - Accepted	02 - Rejected
2003-10-13T10:18:55.1585588837		RS	08/12/2003	08/12/2003	85588837	'03-'04	THOMAS F. JEFFERSON	999918562 - Accepted	PEL	000 - Accepted	02 - Rejected

Records 1 to 5 of 5

Searching by SSN



Person

School

Batch

Award

Services

User

▶ Batch Search

▼ Batch Information
Detail

▶ Action Queue

▶ Pell Data Requests

▶ Direct Loan Rebuild

Return to: [Batch List](#)

Record Errors

[? HELP](#)

Document ID	Entity Id	Award Year	Person
2003-10-13T10:18:55.1585588837	85588837	'03-'04	999918562 (JEFFERSON)

Disbursement 2 Error

Field	AttendingSchl/EntityId
-------	------------------------

Edit number	048
-------------	-----

Description	SCHOOL IS INELIGIBLE
-------------	----------------------

Edit status	Rejected
-------------	----------

Field value	85588837
-------------	----------

[UPDATE RECORD](#)[VIEW RECORD](#)[VIEW RESPONSE](#)

Disbursement 2 Error

Field	PaymentPeriodStartDate
-------	------------------------

Edit number	073
-------------	-----

Description	INSUFFICIENT INFORMATION WITH PAYMENT TRIGGER SET TO Y
-------------	--

Edit status	Rejected
-------------	----------

Field value	0000000
-------------	---------

[UPDATE RECORD](#)[VIEW RECORD](#)[VIEW RESPONSE](#)

Disbursement 2 Error

Field	AttendedSchool
-------	----------------

Edit number	079
-------------	-----

Description	PAYMENT PERIOD START DATE NOT IN ELIGIBLE RANGE
-------------	---

Edit status	Rejected
-------------	----------

Field value	NOT
-------------	-----

[UPDATE RECORD](#)[VIEW RECORD](#)[VIEW RESPONSE](#)

Researching the Rejects

▼ Batch Search

► Action Queue

► Pell Data Requests

► Archived Prog Search

Search Results

? HELP

Click on a Document ID from the list below to view detailed information about the Batch.

Entity ID	School Name	Begin Date	End Date
43	CALIFORNIA STATE UNIVERSITY, 	09/24/2004	09/29/2004

Batch Type Award Year

Records 1 to 39 of 39

Document ID	Record Type	Doc Type	Date Received	Date Response Sent	Status	Students	Accepted	Rejected	Warning
2004-09-29T16:39:34.0100000001	DL	PN	09/29/2004	09/29/2004	Accepted	3	3	0	N
#Y200400114620040929130652	PL	RS	09/29/2004		Accepted	0	0	0	N
2004-09-29T08:40:52.3543816932	PL	RS	09/29/2004	09/29/2004	Accepted	1	1	0	Y
2004-09-29T07:51:08.6543816932	DL	RS	09/29/2004	09/29/2004	Accepted	187	184	3	Y
2004-09-29T00:55:23.0000000001	DL	PN	09/29/2004	09/29/2004	Accepted	11	11	0	N
2004-09-29T00:55:22.0000000001	DL	PN	09/29/2004	09/29/2004	Accepted	2	2	0	N
2004-09-28T17:45:34.127	DL	WB	09/28/2004	09/28/2004	Accepted	1	1	0	N
2004-09-28T17:42:17.7143816932	PL	RS	09/28/2004	09/28/2004	Accepted	1	0	1	N
2004-09-28T17:42:17.713	PL	WB	09/28/2004	09/28/2004	Accepted	1	0	1	N
2004-09-28T17:41:34.2843816932	PL	RS	09/28/2004	09/28/2004	Accepted	1	0	1	N
2004-09-28T17:41:34.289	PL	WB	09/28/2004	09/28/2004	Accepted	1	0	1	N
2004-09-28T17:40:24.1243816932	PL	RS	09/28/2004	09/28/2004	Accepted	1	0	1	N
2004-09-28T17:40:24.129	PL	WB	09/28/2004	09/28/2004	Accepted	1	0	1	N
2004-09-28T16:49:40.0400000001	DL	PN	09/28/2004	09/28/2004	Accepted	5	5	0	N
2004-09-28T09:06:24.5943816932	PL	RS	09/28/2004	09/28/2004	Accepted	9	9	0	Y
2004-09-28T08:18:42.7043816932	PL	RS	09/28/2004	09/28/2004	Accepted	70	70	0	Y
2004-09-28T07:55:19.9643816932	DL	RS	09/28/2004	09/28/2004	Accepted	24	24	0	Y
2004-09-27T16:30:28.9243816932	PL	RS	09/28/2004	09/28/2004	Accepted	55	31	24	Y
2004-09-28T01:32:51.0000000001	DL	PN	09/28/2004	09/28/2004	Accepted	9	9	0	N
2004-09-28T01:32:50.0000000001	DL	PN	09/28/2004	09/28/2004	Accepted	1	1	0	N
2004-09-27T19:58:43.495	DL	WB	09/27/2004	09/27/2004	Accepted	1	1	0	N
2004-09-27T19:47:02.981	DL	WB	09/27/2004	09/27/2004	Accepted	1	1	0	N

Beyond Batch Basics

CALIFORNIA STATE UNIVERSITY,

09/28/2004

Response
Sent

09/28/2004

All

To print the below records, select the Print Batch link on the bottom of the page. The records will print a maximum of 1,000 at a time.

Program: All

School Reported Data

Document ID	Status	Total Students
2004-09-27T16:30:28.9243816932	Accepted	55
Total Number of Awards	Award Amount	
55	\$127,880.00	
Total Number of Disbursements	Disbursement Amount	
46	\$65,143.00	

Batch Statistics

Total Number of Awards Accepted	Award Amount Accepted	Total Students
24	\$29,000.00	55
Total Number of Awards Rejected	Award Amount Rejected	
32	\$98,880.00	
Total Number of Awards Accepted with Corrections	Award Amount Accepted with Corrections	
0	\$0.00	
Total Number of Duplicate Awards	Amount of Duplicate Awards	
0	\$0.00	
Total Number of Awards Accepted with Warnings	Award Amount Accepted with Warnings	
0	\$0.00	
Total Number of Disbursements Accepted	Disbursement Amount Accepted	
1	\$450.00	
Total Number of Disbursements Rejected	Disbursement Amount Rejected	
22	\$35,107.00	
Total Number of Disbursements Accepted with Corrections	Disbursement Amount Accepted with Corrections	

Drilling Down The Batch



U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT

[Person](#)[School](#)[Batch](#)[Award](#)[Services](#)[User](#)[▼ Award Search](#)[► DL Archive](#)

Award Search

[? HELP](#)

Enter the ID of the Award to search for and click "Search" or click "Create New" below to create a new Award.

Award Program ID

[SEARCH](#)[CREATE NEW](#)

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Award Search Menu



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COMMON ORIENTATION & DISBURSEMENT

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COD Reports

[? HELP](#)

Below is a link to COD Reports.

Selecting a link will open a separate browser window. When you have finished viewing the information associated with the chosen link, simply close the browser window.

<https://codreports.cod.ed.gov>

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Services Menu

Viewing reports


COD Reporting - Microsoft Internet Explorer


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Address <https://codreports.cod.ed.gov/cognos/cgi-bin/upfisapi.dll> Go

Links COD Gaps- Hotline Logon Employee Express NSLDS Logon FedEx United States connectED lo-online pnotes DL.ED.Gov ED HIRES eGroups eProject Enterprise FSA Univ Trainer

 U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT



COGNOS

Index Search

barbara davis [bdavis06]'s News

COD Reporting

Direct Loan Reports

PELL Reports

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COD Reporting

New Edit View

30 day warning report

Verification Status Report

Direct Loan Reports

Inactive Loan report

PELL Reports

Pell Pop Report

Duplicate Borrower report

Actions

Pell and Direct Loan Reports

SSN/Name/Date of Birth Change Reports

Pending Disbursement List Report

Funded Disbursement List Report

Internet

Direct Loan Servicing

COD Online - Microsoft Internet Explorer

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U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT



Person School Batch Award **Services** User

► COD Reports
▼ Direct Loan Servicing

Direct Loan Servicing

? HELP

Below is a link to the Direct Loan Servicing Web site.

Select the link to open the Direct Loan Servicing Web site.

DLSS SSO 1-888-877-7658 <https://schools.dlssonline.com/main.asp>

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Direct Loan Servicing's Online School Site - Home Page - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Welcome To:
DIRECT LOAN SERVICING'S ONLINE SCHOOL SITE

FEDERAL STUDENT AID

We Help Put America Through School

[Versión en español](#)

Direct Loan Servicing News

Your students may be eligible to consolidate all of their federal student loan debt into one low monthly payment which will save them time AND money! If they ACT NOW, they can lock in at a historically low interest

Logo

Direct Loan Servicing Resources ▼ Student Account Info ▼ School Reports ▼

Welcome

Customer Service Representative

to the Direct Loan Servicing's Online School Site!

You are now successfully logged into the Direct Loan Servicing's Online School Site and may select any options you wish to use from the menu at the top of the page.

Internet

U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT[Person](#)[School](#)[Batch](#)[Award](#)[Services](#)[User](#)[▼ User Search](#)[► Update Your Profile](#)

User Search

[? HELP](#)

Use this screen to search for existing user profiles to modify.

Entity ID Type Entity ID

First Name

Last Name

Email Address

User Name

Role

[SEARCH](#)[CREATE NEW](#)

User Menu

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Password maintenance

- ☐ Security administrator
- ☐ Resetting your password
- ☐ Password Security
- ☐ Deactivating/Reactivating a user

[Person](#)[School](#)[Batch](#)[Award](#)[Services](#)[User](#)[▼ User Search](#)[► Update Your Profile](#)

Create Profile

[? HELP](#)

Enter user information and click "Submit" to create user.

First Name	<input type="text"/>				
Last Name	<input type="text"/>				
Keyword	<input type="text"/>				
Phone Number	<input type="text"/>				
Email Address	<input type="text"/>				
User Role	<input type="text" value="School User 1 - Credit Check"/>				
Entity Id	<table><tr><td>Entity ID Type</td><td><input type="text" value="COD"/></td><td>Entity ID</td><td><input type="text"/></td></tr></table>	Entity ID Type	<input type="text" value="COD"/>	Entity ID	<input type="text"/>
Entity ID Type	<input type="text" value="COD"/>	Entity ID	<input type="text"/>		
New Password	<input type="text"/>				
Re-enter New Password	<input type="text"/>				
<input type="button" value="SUBMIT"/>					

Create new user



Person

School

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Award

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User

► User Search

▼ Update Your Profile

Update Your Profile

? HELP

Click "Submit" when finished making changes, or "Reset" to reset the field changes.

User Name bDavis06

First Name barbara

Last Name davis

Phone Number

Email Address barbara.davis@ed.gov

Old Password New Password Re-enter New
Password

SUBMIT

RESET

Changing Your Password

Cod Simulation

IFAP - Information for Financial Aid Professionals - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Skip Nav



U.S. Department of Education

Information for Financial Aid Professionals (IFAP) Library



[Help Center](#) | [What's New](#) | [Schools Portal](#) | [Other Links](#) | [Feedback](#) | [Privacy](#)

The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs.

SEARCH

Keyword Search:

Search

- Advanced Search
- About this Search

OTHER VIEWS

- Current Publications
- Archived Publications
- Publications by Topic

SCHOOL PORTAL FEATURES

- FSA Headlines
- FSA Calendar
- FSA Conferences and Training

MEMBER SERVICES

Tools for Schools

- Aids to Promoting Federal Aid
 - COD (computer based training)**
 - Conference Presentations
 - EDEXpress Basics (CBT)
 - eZ-Audit
 - FISAP Web Based Training
 - FSA Assessments
 - FSA COACH (computer based training)
 - ISIR Analysis Tool
 - Listserve/Mailing Lists
 - Videoconferences

Letters & Bulletins

Dear Partner/Colleague Letters

- Campus-based (CB)
- Financial Partners (FP)
- General Distribution (GEN) Letters
- Pell Grant (P)
- Training Announcements (ANN)

Electronic Announcements

Publications

- Audit Guidance
- Blue Book: Accounting/Recordkeeping/Reporting for the Business Office
- Closed Schools Guide
- Cohort Default Rate Guide
- Counselor's Handbooks
- DL Systems and Operations
- FAFSAs and Renewal FAFSAs
- Federal Student Aid Handbook

On-Line References

- Accrediting Agencies: List and Criteria for Recognition
- Application Processing Materials
- Campus-Based Program Materials
- Common Origination & Disbursement (COD)
- Default Rate Materials
- FFEL Special Allowance Rates & Variable Interest Rates
- FWS/Community Service Resource Guide
- NSLDS Reference Materials
- Pell Grant (RFMS) Program Materials
- Program Review Guidance
- SAR/ISIR Reference Materials

Law & Regulations

- Code of Federal Regulations (GPO Compilation)
- Federal Registers
- Higher Education Act (thru October 2002)
- HEA Amendments
- US Code (GPO Compilation)

Worksheets, Schedules, & Tables

- Drug Worksheets
- EFC Formula Worksheets and Tables
- 2004-05 Pell Grant Payment Schedules
- 2003-04 Pell Grant Payment Schedules
- Return of Title IV Aid Worksheets
- Verification Worksheets

Cod Simulation Lesson Menu

COD Web System Training



COD System Lesson Menu



Using the Search Function

Locating Pell Information

Managing School Information

Locating Direct Loan Information

Working with Batches

Updating and Creating Records

Requesting Data

Working the Action Queue

Open Format

Menu

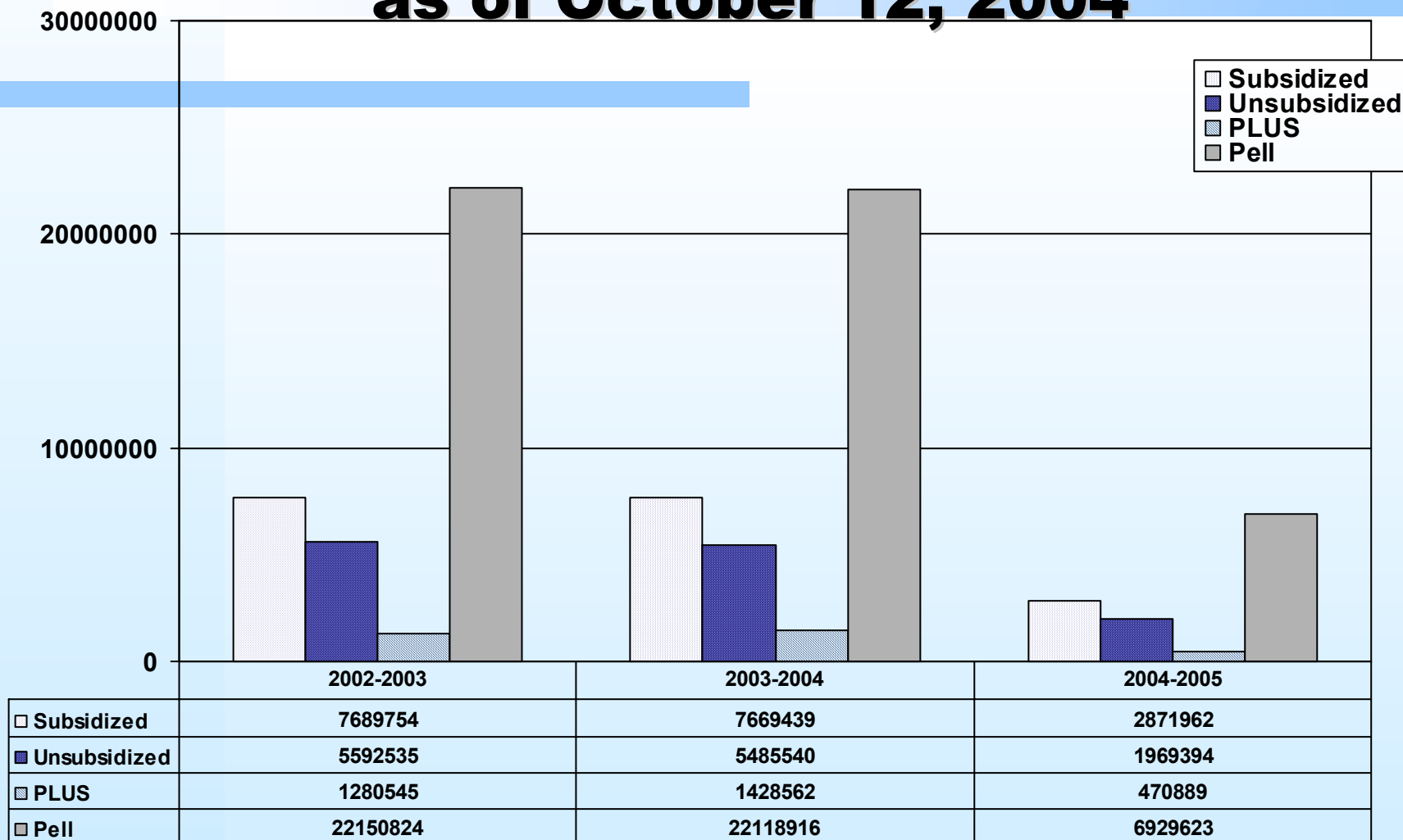
Practice

Exit

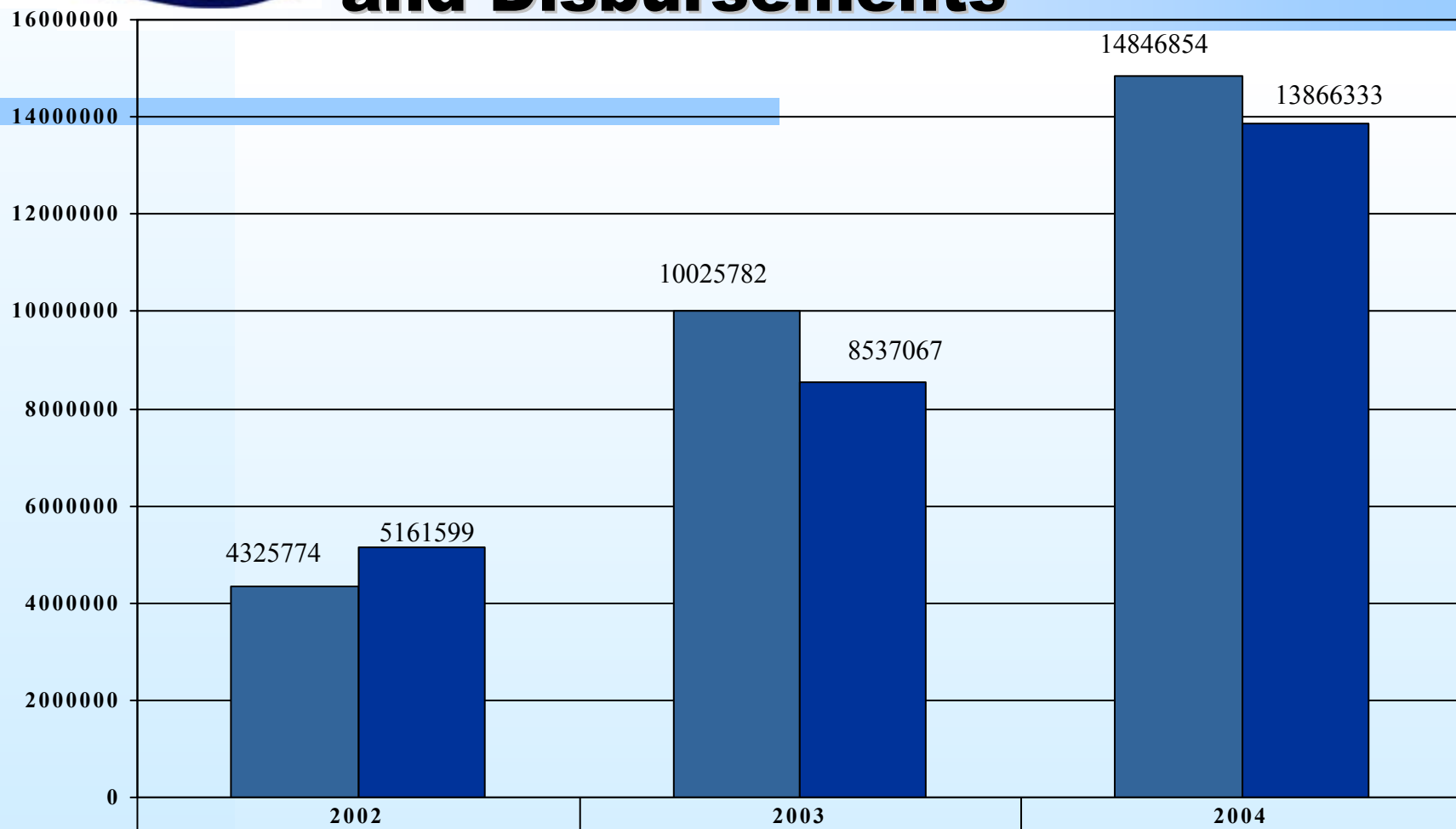
More Information

- ❑ **IFAP Website (www.IFAP.ed.gov)**
 - **Common Origination and Disbursement page**
 - **Announcements and Frequently Asked Questions**
- ❑ **COD Technical Reference**
- ❑ **DL Bulletins**
- ❑ **Electronic Announcements**

COD Processing- YTD Batches Processed – as of October 12, 2004

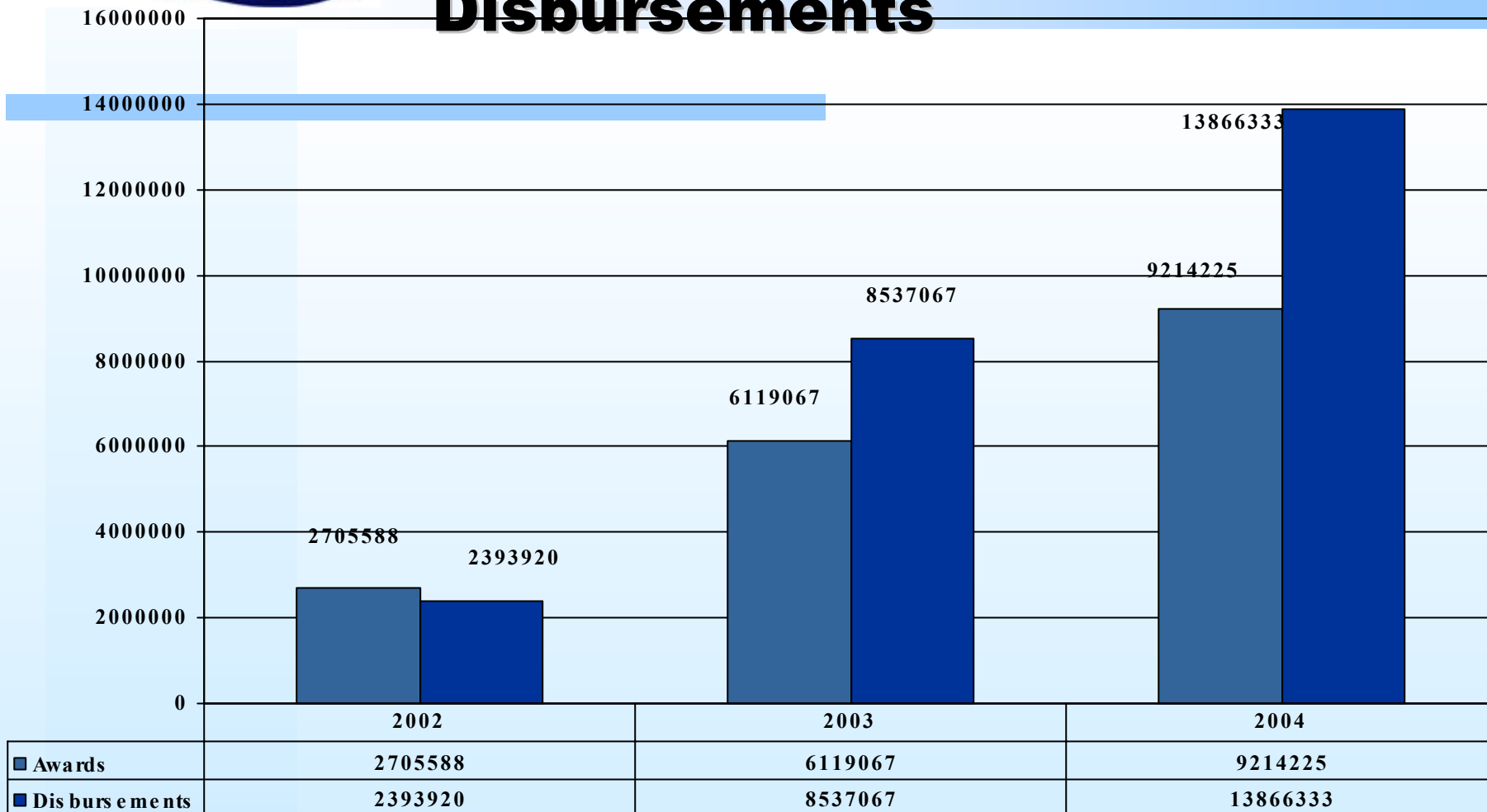


COD Processing-Pell Grant Awards and Disbursements



Awards	4325774	10025782	14846854
Disbursements	5161599	8537067	13866333

COD Processing- Direct Loan Awards and Disbursements



COD Customer Service

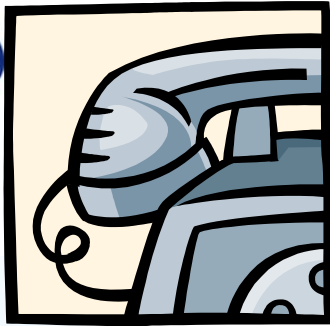
- ❑ Pell Year End Processing:
 - For 2002-2003 approximately 5,191 schools have completed year end processing.
 - Schools continue to reconcile their schools account for 2003-2004.
- ❑ Potential Overaward Project:
 - During the 2003-2004 Award Year a total of 1,094 schools encountered a POP. For the 2004-2005 Award Year 225 schools encountered POP.
- ❑ Direct Loan Closeout:
 - A total of 552 have closed out for the 2002-2003 Award Year.
 - 228 Schools are currently at a zero balance.

COD Customer Service: Behind the Scenes

- ❑ Total of 93 staff at the COD School Relations Center to support Customer Service efforts.
 - CSRs have gained a great deal of knowledge and experience over the past few years. CSRs are eager and ready to build relationships directly with schools
- ❑ Calls are tracked on the COD System.
- ❑ Reference tickets are opened if a CSR can't provide a resolution during the phone call.
 - CSRs now have a "Reminder" queue to track all call backs to schools with an open reference ticket
 - A memo is recorded for all schools or students who call
 - CSRs also code each contact for trending and tracking

More Information

- ❑ IFAP Website (www.IFAP.ed.gov)
 - Common Origination and Disbursement page
 - Announcements and Frequently Asked Questions
- ❑ COD Technical Reference
- ❑ DL Bulletins
- ❑ Electronic Announcements



Customer Service

We appreciate your feedback and comments. We can be reached at:

☐ Direct Loan

1-800-848-0978

☐ Federal Pell Grant

1-800-474-7268

E-mail questions to
CODSupport@acs-inc.com

Other COD Sessions:

- ❑ #17 Navigating the COD Web Site
- ❑ #18 COD: What's New for Direct Loan Processing 2005-2006
- ❑ #19 COD: What's New for Pell Processing for 2005-2006
- ❑ #45 COD Open Forum: Questions & Answers